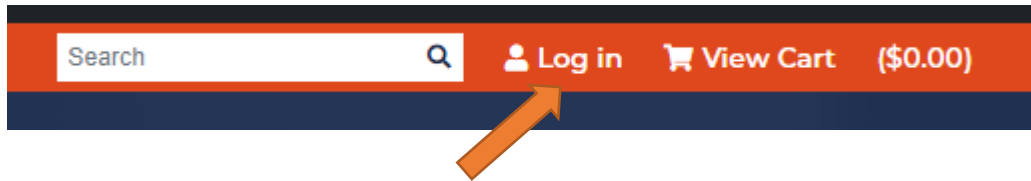


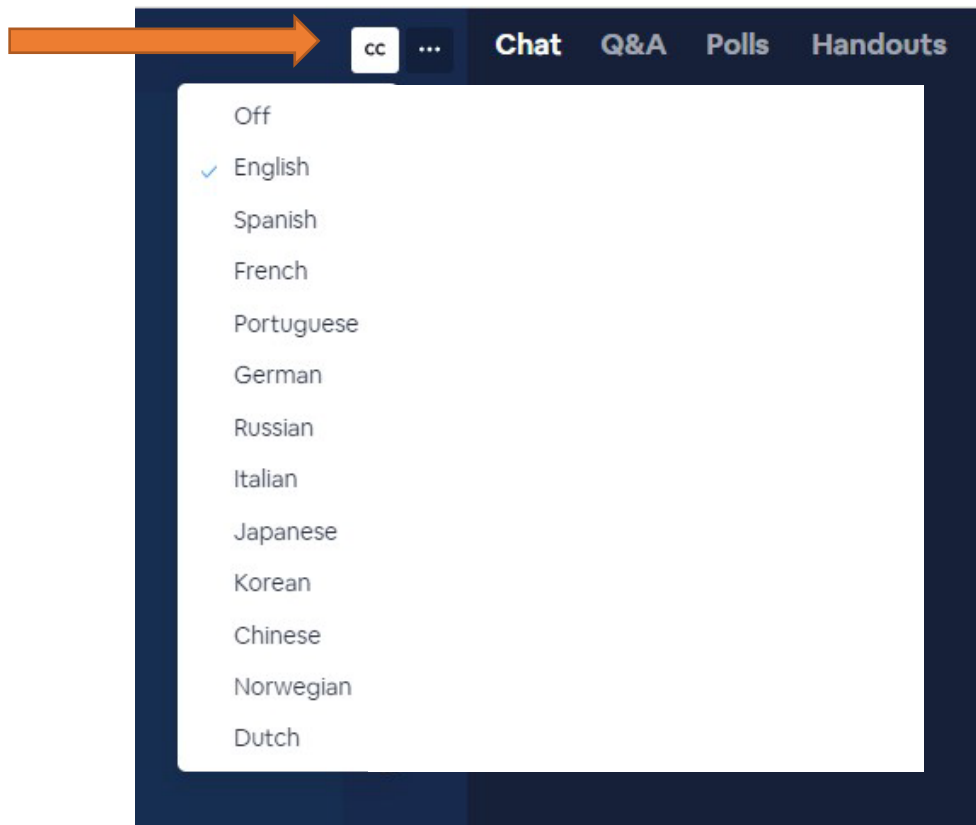
Joining the Webinar and BigMarker Platform Tour

- **JOIN WEBINAR:**

- **LOG INTO YOUR TAX SCHOOL ACCOUNT:** Directly log in to your Tax School account at <http://uofi.tax/login>. Or go to Tax School's website <https://taxschool.illinois.edu/> and log into your Tax School Account by clicking the "Log in" link at the top right.



- **WHEN YOU CAN ENTER THE WEBINAR ROOM:** You may join the webinar 15 minutes before it begins. Click the "Join Webinar" button and then click "Enter" when prompted. You will see a video loop of announcements and will hear music playing until the start time.
- **TOOLS** (top of screen to right of slide deck)
 - **Closed Captioning (cc)** – click the cc to the left of the toolbar and live captioning will turn on. You can select your language preference here.



- **Chat (private only)** – to chat one-on-one with Tax School regarding administrative or technical questions (CPE question, technical difficulty, missed a poll, etc.)



- **Handouts** – you can download pdf versions of the PowerPoint slides used by the instructor here. The same handouts are available for download from within your Tax School account.

Materials

The PowerPoint slide handouts are available for download.

Can access two ways:

- 1 In your Tax School account (uofi.tax/login)
- 2 In the Handouts section on your screen

- **Polls:** This is how you earn CPE for online events. Polls are randomly pushed out throughout the event. You'll see a pop-up on your screen (see below). Answer the question and submit. Once it's answered, the pop-up will slide off your screen. You will have approximately 2-3 min. to answer. You can view the opened and closed polls in toolbar at the top right.

Poll Questions

This is a poll question. Select the button next to your answer and click the SUBMIT button.

- Answer A
- Answer B
- Answer C

SUBMIT

Polls will pop up in middle of your screen

- **Q&A Feed** – post content related questions the instructor will address (time permitting) at the end of the event. You can click “thumbs up” on someone else’s question to upvote it. The instructor will start with questions that have the most upvotes.

