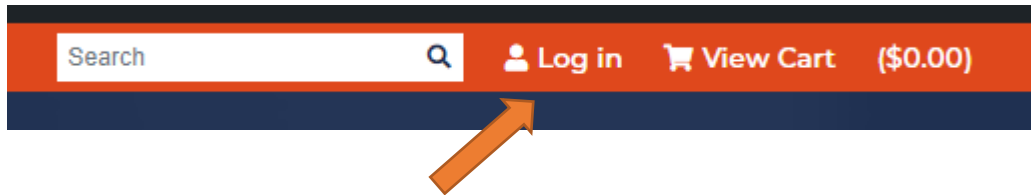


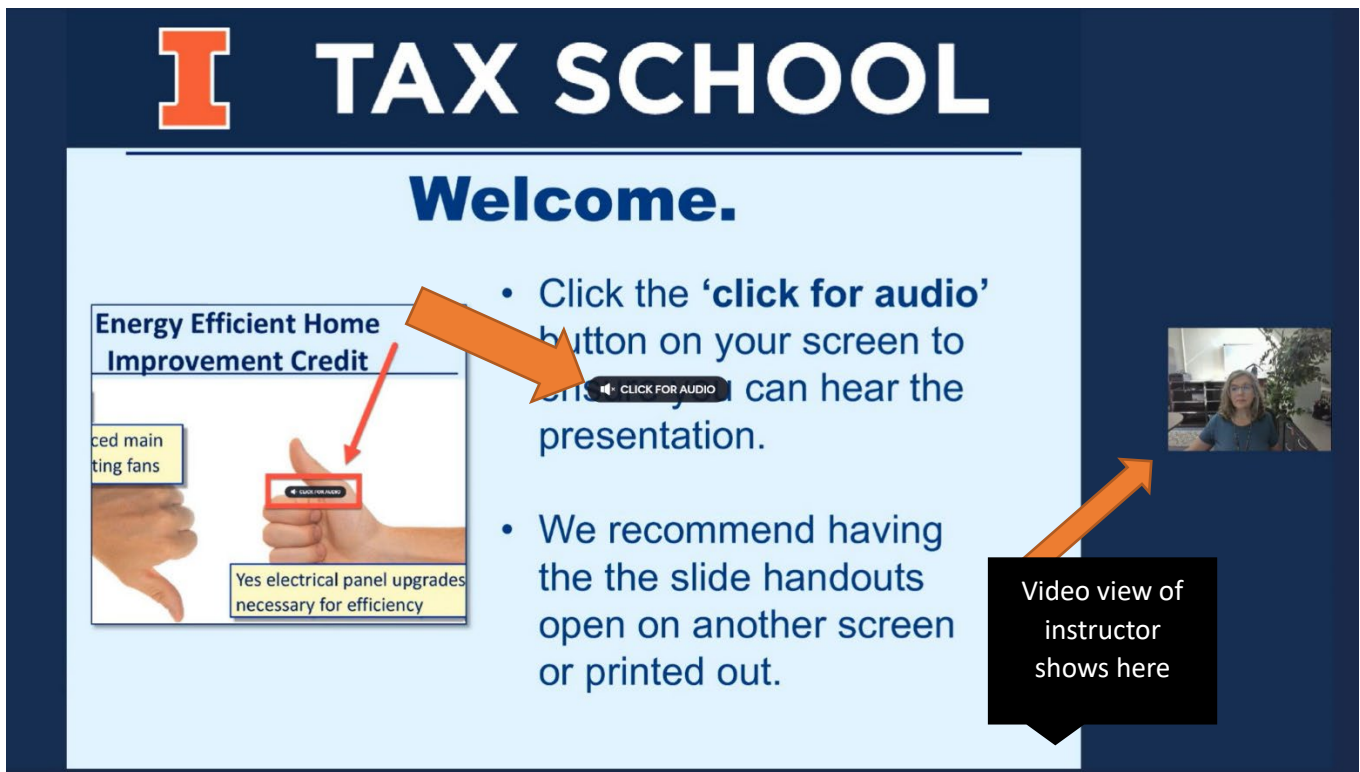
Joining the Webinar and BigMarker Platform Tour

- **JOIN WEBINAR:**

- **LOG INTO YOUR TAX SCHOOL ACCOUNT:** Directly log in to your Tax School account at <http://uofi.tax/login>. Or go to Tax School's website <https://taxschool.illinois.edu/> and log into your Tax School Account by clicking the "Log in" link at the top right.



- **WHEN YOU CAN ENTER THE WEBINAR ROOM:** You may join the webinar 15 minutes before it begins. You will see a video loop of announcements and will hear music playing until the start time.
- **CLICK FOR AUDIO:** Once you enter the webinar, you need to select the black "click for audio" button in the middle of the slide showing so you can hear the moderator and/or instructor. The instructor(s) image will show on the side of your screen.



I TAX SCHOOL

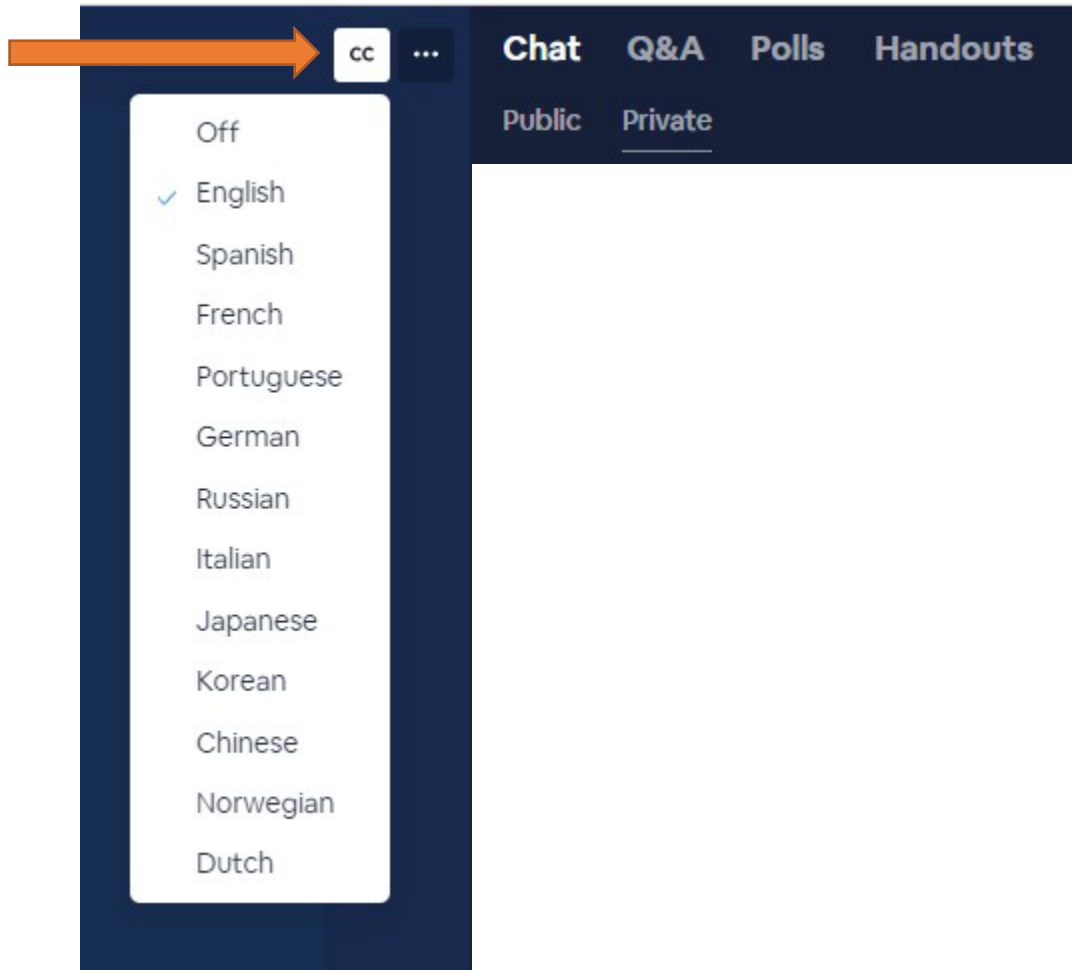
Welcome.

- Click the 'click for audio' button on your screen to ensure you can hear the presentation.
- We recommend having the the slide handouts open on another screen or printed out.

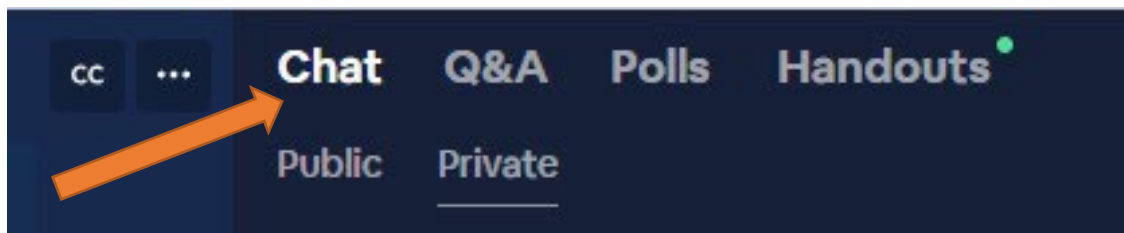
Video view of instructor shows here

- **TOOLS** (top of screen to right of slide deck)

- **Closed Captioning (cc)** – click the cc to the left of the toolbar and live captioning will turn on. You can select your language preference here.



- **Chat (private only)** – to chat one-on-one with Tax School regarding administrative or technical questions (CPE question, technical difficulty, missed a poll, etc.)



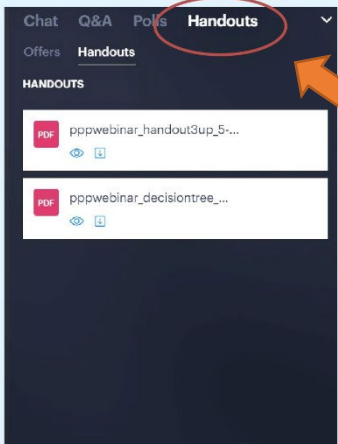
- **Handouts** – you can download pdf versions of the PowerPoint slides used by the instructor here. The same handouts are available for download from within your Tax School account.

Materials

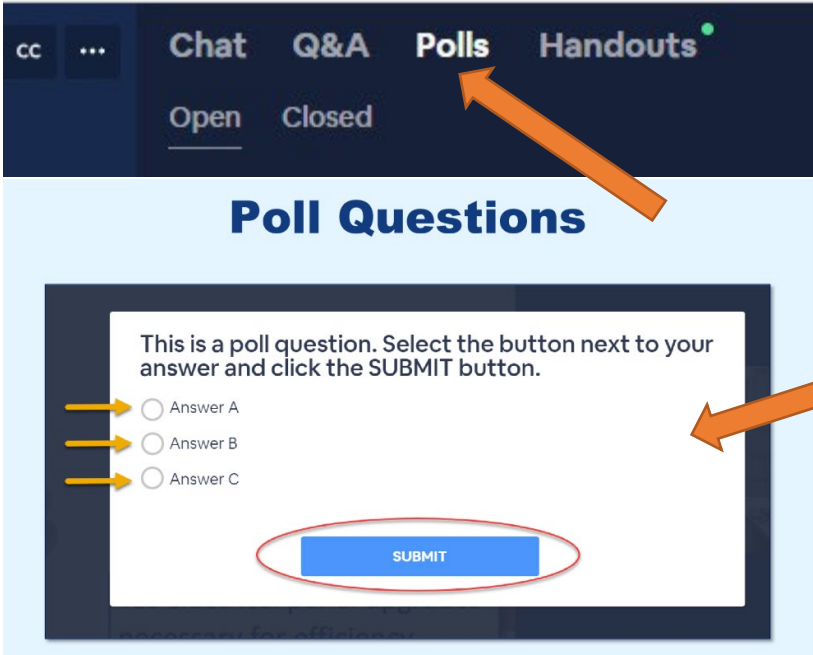
The PowerPoint slide handouts are available for download.

Can access two ways:

- 1 In your Tax School account (uofi.tax/login)
- 2 In the Handouts section on your screen



- **Polls:** This is how you earn CPE for online events. Polls are randomly pushed out throughout the event. You'll see a pop-up on your screen (see below). Answer the question and submit. Once it's answered, the pop-up will slide off your screen. You will have approximately 2-3 min. to answer. You can view the opened and closed polls in toolbar at the top right.



Poll Questions

This is a poll question. Select the button next to your answer and click the SUBMIT button.

Answer A
 Answer B
 Answer C

SUBMIT

Polls will pop up in middle of your screen

- **Q&A Feed** – post content related questions the instructor will address (time permitting) at the end of the event. You can click “thumbs up” on someone else’s question to upvote it. The instructor will start with questions that have the most upvotes.

